



CAPWIP
CENTER FOR ASIA-PACIFIC WOMEN IN POLITICS

Training on Making Governance Gender Responsive

(The 9th MGGR training to be held in the last
four years)

for Parliamentarians, legislators (national and local)
political parties, local governments (city/municipality)
and the government bureaucracy, training institutes,
international and local agencies/organizations
human rights and other civil society organizations

Training Venue: Asian Institute of Management Conference Center Manila (ACCM)

Training Schedule:

23-30 July, 2009

Center for Asia Pacific Women in Politics (CAPWIP)

4227-4229 Tomas Claudio Street Baclaran, Parañaque City, Metro Manila, Philippines
(632) 8516934 Tele Fax :(632) 8522112; Mobile phone: +63918 940 3711

E-mail: trainings@capwip.org; mggr09@gmail.com; mggrtraining09@capwip.org

Web: www.capwip.org; www.onlinewomeninpolitics.org

You can also download this information sheet at our website:

<http://www.capwip.org/training/mggr.htm>

the Training

Making Governance Gender Responsive (MGGR) is a generic course that can be adapted and modified to suit the needs of the different countries in Asia-Pacific. Specifically the participants are expected to:

- Enhance their understanding of Gender and Development (GAD), and governance concepts.
- Gain appreciation of gender-related and governance issues, and concerns.
- Identify gender biases in governance.
- Acquire skills in identifying and analyzing gender biases and concerns, through case examples of strategies and practices to address gender biases.
- Identify gender biases in the participant's sphere of influence - A Change Management Approach.
- Formulate Action Plans: Institutional and Individual.

The initial MGGR Training module was developed by CAPWIP with the funding support of the United Nations Development Programme (UNDP) through its Asia-Pacific Gender Equality Network (APGEN) and the Regional Governance Programme for Asia and the Pacific (UNDP-PARAGON).

This is the ninth (9th) time that the course is being offered by CAPWIP, having successfully conducted eight (8) previous trainings held in February, June and October of 2004, in January and October of 2005, and in February, June and November of 2007.

Training Schedule:

23-30 July, 2009

Participants are *required to arrive one day before* the start of the training, and *leave the day after the last training day*. The fees already include the *expenses for the overnight accommodations before the day of the training*. There will be guided city tour and shopping during the training's free day, which is every Sunday. CAPWIP will provide lunch and group transportation with a tour guide on this day.

the Content

Content-wise, the course starts with the conceptual definition of gender and governance. The training module will also have inputs on key aspects of governance (domains and exercise of authority) as well as the attributes of gender-responsive governance. The course also introduces the tools for identifying and analyzing the gender biases in governance.

the Input

A facilitator/resource person will accompany the participants throughout the training to ensure that the theories are discussed as well as their practical

applications with the various agencies practicing gender mainstreaming programs in their respective agencies.

To name a few of these government agencies, we have:

- Various Line Agencies of the Government e.g. Department of Environment and Natural Resources (DENR), and Department of Interior and Local Government (DILG)
- Local Governments e.g. Quezon City.
- Various Academic Institutions e.g. University of the Philippines, College of Agriculture.
- International Institutions e.g. International Rice Research Institute (IRRI)

Resource persons of other government agencies and institutions actively practicing gender mainstreaming programs will also be invited to share their experiences through the presentation of case studies, and will dialogue with the participants.

It is participatory!

To ensure that opportunities for maximum learning take place, the training will offer a combination of experiential, reflective, participative and deductive approaches congruent with adult learning principles and conditions. Thus, aside from lectures, MGGR will have workshops, structured learning exercises, case presentations, individual reflections and panel discussions to stimulate active exchange of views and sharing of experiences among the participants, the resource persons and the trainers.

More than the inputs of the resource persons and trainers, the success of this training is dependent on the quality of discussion among the participants. Hence, the participants are encouraged to participate and share their ideas!

about the Organizer

The CENTER FOR ASIA-PACIFIC WOMEN IN POLITICS (CAPWIP) is a non-partisan, non-profit and non-governmental regional organization dedicated to promoting equal participation of women in politics, governance and decision-making. CAPWIP was established in 1992 by a group of women from the Asia-Pacific region who have defined their paradigm for change as:

Politics that is both **TRANSFORMED** and **TRANSFORMATIONAL**.

TRANSFORMED because...

it uses power to create change, to develop people,
and to build communities;

it is non-hierarchical and participatory in its
structures and processes; and

it accords priority to the disadvantaged sectors, such as the poor grassroots women in rural and urban areas and indigenous women;

TRANSFORMATIONAL because...

it is development-oriented, issue-based, and gender-responsive;

it seeks economic, social, and political equity between sexes and among sectors; and

it builds a society that is just and humane and a way of life that is sustainable.

The women of Asia-Pacific region will create a system of politics that is holistic, integrated, and life enhancing in its perspective.

CAPWIP operates through a network of affiliates from Central Asia, East Asia, Pacific, South Asia and Southeast Asia. These sub-regional coordinating focal points and national affiliates are autonomous organizations actively involved in women's political empowerment in their respective countries.

CAPWIP supports its network through technical assistance in organizational and program planning, training, research and information sharing, advocacy and networking. CAPWIP receives administrative and program support through voluntary contributions from its board members, and grants from bilateral and multilateral aid agencies, such as the Asian Development Bank (ADB), United Nations Development Programme (UNDP), United Nations Development Fund for Women (UNIFEM), and United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP).

CAPWIP's programs on training include developing modules and training programs for women's leadership and responsible citizenship, based on the framework of transformative leadership, and conducting of trainer's training for women's political empowerment, transformative leadership and gender-responsive governance.

CAPWIP aims to provide trainings to women and men involved in:

- Electoral politics (in all levels: national, provincial, city/ municipal)
- The government bureaucracy (national and local)
- Parliament and legislation (national and local)
- Political parties (officials and members)
- Training institutes (government, private sector and non-government) working on development of governance policies, programs and projects
- International and national development agencies
- NGOs and civil society groups interested in gender, governance and leadership

- Climate change and disaster risk reduction organizations with mainstreaming gender in their programs
- Women and men who are simply interested in the question of gender, governance and leadership

Training Details

- Cost Per participant for **Single Room Accommodation:**

One thousand nine hundred fifty US Dollars (US\$1,950.)

- Cost Per participant for **Twin Sharing Accommodation:**

One thousand seven hundred US Dollars (US\$1,700.)

This fee is inclusive of:

- Training Fee
- Accommodation and Meals. All meals during the training period will be provided except for three dinners which are on your own account (dates to be announced at the start of training).
- Additional overnight accommodation before the start of training.
- Transfer in and out of the AIM Conference Center (ACCM) Manila
- Guided City Tour & Shopping Tours during the free day (Sunday)

Accommodations beyond the training period can be arranged (to be paid by the participants) upon request.

*This fee, which **does not include** airfare and airport terminal fees, has to be paid by the participants.*

POLICY ON REFUNDS:

*Fees paid for the training are strictly **non-refundable**.*

***The fees must be paid in advance** as soon as the reservation to the training is confirmed.*

The training fee payments should be sent/remitted to:

Account Name:	CAPWIP or Center for Asia-Pacific Women in Politics
Account Number:	0084046396
Account Type:	US Dollar Savings Account
Bank's Name:	Bank of the Philippine Islands
Bank's Address:	Magallanes South Branch, Magallanes Village Paseo de Magallanes, Makati City, Philippines
Swift Code:	BOPIPHMM
Routing Number:	021000021

To ensure that the payment made is credited for the enrollment of the participant, the remittance should specify the name of the participant for which the fund is intended.

You can request the bank to do this for you. The bank usually asks for additional details and purpose of the remittance. Please send us a scanned copy of the remittance documents immediately so that we can finalize your bookings with the ACCM. Kindly bring the original copy of the remittance documents with you during the training.

All participants must confirm their attendance two weeks before the training schedule. However, all accommodation types are available on a first-come first-served basis. Please send all registration forms to:

The Training Secretariat
T- (632) 851 69 34
F- (632) 852-2112
email- trainings@capwip.org; mggr09@gmail.com

Target Participants:

The participants will be women and men coming from different sectors such as:

- *electoral politics (all levels: national, provincial, city/municipal)*
- *the bureaucracy (all levels: national, provincial, city/municipality)*
- *political parties (officials and members)*
- *training institutes (government, private sector and non-government)*
- *the development of governance policies, programs and projects*
- *NGOs, civil society groups interested in gender, governance and leadership*
- *International and national development agencies*
- *women and men who are simply interested in the question of gender, governance and leadership*

The policy of 'first come first serve' will be applied in selecting the participants from among the applicants. Therefore, it is best that registration is made at the earliest possible time.

ENGLISH is the Medium of Instruction: (interpreting machines)

English is the medium of instruction. However, should any institution sending a delegation or group requires interpretation, CAPWIP has translation machines. But the institution needs to pay for the interpreter, or it may bring its own. Use of the interpreting machines, however, is on a first come first served basis upon request.

Training Venue:

Asian Institute of Management Conference Center (ACCM)

The ACCM is located in the heart of the financial and commercial center of Metro Manila, in Makati City. Shopping centers are all within walking distance. For more information, please visit this website: <http://www.aim-makati.com/ppc>

about the PHILIPPINES

The Philippines is the third largest English speaking country in the world. It has a rich history combining Asian, European, and American influences. Prior to Spanish colonization in 1521, the Filipinos had a rich culture and were trading with the Chinese and the Japanese. Spain's colonization brought about the construction of Intramuros in 1571, a "Walled City" comprised of European buildings and churches, replicated in different parts of the archipelago. In 1898, after 350 years and 300 rebellions, the Filipinos, with leaders like Jose Rizal and Emilio Aguinaldo, succeeded in winning their independence.

In 1898, the Philippines became the first and only colony of the United States. Following the Philippine-American War, the United States brought widespread education to the islands. Filipinos fought alongside Americans during World War II, particularly at the famous battle of Bataan and Corregidor which delayed Japanese advance and saved Australia. They then waged a guerilla war against the Japanese from 1941 to 1945. The Philippines regained its independence in 1946.

Filipinos are a freedom-loving people, having waged two peaceful, bloodless revolutions against what were perceived as corrupt regimes. The Philippines is a vibrant democracy, as evidenced by 12 English national newspapers, 7 national television stations, hundreds of cable TV stations, and 2,000 radio stations.

Filipinos are a fun-loving people. Throughout the islands, there are fiestas celebrated everyday and foreign guests are always welcome to their homes.

Climate: *March to May is hot and dry. June to October is rainy, November to February is cool. Average temperatures: 78°F / 25°C to 90°F / 32°C; humidity is 77%.*

Currency: *The Philippines' monetary unit is the peso, divided into 100 centavos. Foreign currency may be exchanged at any hotel, most large department stores, banks, and authorized money changing shops accredited by the Central Bank of the Philippines, International credit cards such as Visa, Diners Club, Bank of America Card, Master Card, and American Express are accepted in major establishments.*

Language: *The Philippines is the world's third-largest English-speaking country next to the United States and the United Kingdom. There are over 100 regional dialects. The national language is Filipino.*

Foods: *Any food preference and dietary restrictions should be advised in advance so that adjustments can be made accordingly.*

Visa requirements: For most foreign visitors, visas are not needed for stays of less than 21 days. Three-month visa can be obtained in advance and cost around US\$35. Multiple-entry (lasting six to 12 months) visas are also available but are expensive and only allow for stays of 59 days at a time. Visa extensions are possible and generally faster to obtain in regional areas.

How to get to the training site: Participants will be billeted at the **CAPWIP Training Institute**, which is also the training's venue. There will be representatives who will assist and bring the participants to the venue upon their arrival at the Ninoy Aquino International Airport (NAIA). CAPWIP will also provide transfer from the venue to the airport.

Basic tourist info: Information and tour brochures are available upon request. You can also browse the internet for more information on the Philippines: <http://www.wowphilippines.com.ph>

Reconfirmation of return flights: The **CAPWIP Secretariat** will assist the participants in the reconfirmation of their return flights.

Philippines VISA Information:

Countries with NO NEED for visa:

The nationals from the following countries do not need visas if they are staying for less than 21 days and provided that they hold valid tickets for their return journey to port of origin or next port of destination and their passports are valid for a period of at least six (6) months beyond the contemplated period of stay.

1. Andorra	31. Cote d'Ivoire	61. Iceland	92. Namibia	122. Slovakia
2. Angola	32. Cyprus	62. Indonesia	93. Nepal	123. Slovenia
3. Antigua and Barbuda	33. Czech Republic	63. Ireland	94. Netherlands	124. Solomon Islands
4. Argentina	34. Democratic Republic of the Congo	64. Israel*	95. New Zealand	125. Somalia
5. Australia	35. Denmark	65. Italy	96. Nicaragua	126. South Africa
6. Austria	36. Djibouti	66. Jamaica	97. Niger	127. Spain
7. Bahamas	37. Dominica	67. Japan	98. Norway	128. Suriname
8. Bahrain	38. Dominican Republic	68. Kenya	99. Oman	129. Swaziland
9. Barbados	39. Ecuador	69. Kiribati	100. Palau	130. Sweden
10. Belgium	40. El Salvador	70. Kuwait	101. Panama	131. Switzerland
11. Benin	41. Equatorial Guinea	71. Lao People's Democratic Republic	102. Papua New Guinea	132. Thailand
12. Bhutan	42. Eritrea	72. Lesotho	103. Paraguay	133. Togo
13. Bolivia	43. Ethiopia	73. Liberia	104. Peru	134. Trinidad and Tobago
14. Botswana	44. Fiji	74. Liechtenstein	105. Poland	135. Tunisia
15. Brazil*	45. Finland	75. Luxembourg	106. Portugal	136. Turkey
16. Brunei Darussalam	46. France	76. Madagascar	107. Qatar	137. Tuvalu
17. Bulgaria	47. Gabon	77. Malawi	108. Republic of Korea	138. Uganda
18. Burkina Faso	48. Gambia	78. Malaysia	109. Romania	139. United Arab Emirates
19. Burundi	49. Germany	79. Maldives	110. Russia	140. United Kingdom of Great Britain and Northern Ireland
20. Cambodia		80. Mali	111. Rwanda	
21. Cameroon		81. Malta	112. Saint Kitts and Nevis	141. United States of America
		82. Marshall Islands	113. Saint Vincent and the Grenadines	

22. Canada	50. Ghana	Islands	Lucia	Republic of Tanzania
23. Cape Verde	51. Gibraltar	83. Mauritania	114.	142. United States of America
24. Central African Republic	52. Greece	84. Mauritius	Saint Vincent and the Grenadines	143. Uruguay
25. Chad	53. Grenada	85. Mexico	115. Samoa	144. Venezuela
26. Chile	54. Guatemala	86. Micronesia	116. San Marino	145. Vietnam
27. Colombia	55. Guinea	87. Monaco	117. Sao Tome and Principe	146. Zambia
28. Comoros	56. Guinea Bissau	88. Mongolia	118. Saudi Arabia	147. Zimbabwe
29. Congo	57. Guyana	89. Morocco	119. Senegal	
30. Costa Rica	58. Haiti	90. Mozambique	120. Seychelles	
	59. Honduras		121. Singapore	
	60. Hungary			

*The following are allowed to enter the Philippines without a visa for a stay not exceeding fifty-nine (59) days:

1. Holders of Brazil passports; and
2. Holders of Israel passports

The following are allowed to enter the Philippines without a visa for a stay not exceeding seven (7) days:

3. Holders of Hong Kong Special Administrative (SAR) passports
4. Holders of British National Overseas (BNO) passports
5. Holders of Portuguese Passports issued in Macao
6. Holders of Macao Special Administrative Region (SAR) passports

Countries where visa is needed:

The nationals from the following countries MUST secure a visa:

1. Afghanistan	11. Croatia - Regular passport holders only; diplomatic and official passport holders do not need entry visas.	21. Jordan*	32. Pakistan*	40. Tajikistan
2. Albania	12. Cuba - Regular passport holders only; diplomatic and official passport holders do not need entry visas.	22. Kazakhstan	33. Palestine*	41. Tonga
3. Algeria	13. East Timor*	23. Kyrgyzstan	34. Russian Federation	42. Turkmenistan
4. Armenia		24. Latvia	35. Sierra Leone	43. Ukraine
5. Azerbaijan		25. Lebanon*	36. Slovenia - Regular passport holders only; diplomatic and official passport holders do not need entry visas.	44. Uzbekistan
6. Bangladesh		26. Libya*	37. Sri Lanka*	45. Vanuatu
7. Belarus		27. Lithuania	38. Sudan*	46. Yemen*
8. Belize		28. Moldova	39. Syria*	47. Federal Republic of Yugoslavia (Serbia/Montenegro)
9. Bosnia-Herzegovina		29. Nauru		
10. China, Peoples Republic of (PROC)		30. Nigeria*		
		31. North Korea (Democratic People's Republic of Korea)*		

	14. Egypt * 15. Estonia 16. Former Yugoslav Republic of Macedonia (FYROM) 17. Georgia 18. India* 19. Iran* 20. Iraq*			
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* Nationals from these countries may only apply for **9(a) temporary visitor's visa** at their country of origin or place of legal residence.

The following are also required entry visas to the Philippines:

- Holders of Taiwanese passports
- Holders of Documents of Identity (DI), Certificates of Identity (CI) or Travel Documents ("Titre de Voyage")
- Stateless Persons

The following nationals are allowed to enter the Philippines without a visa for a stay not exceeding seven (7) days:

- Holders of HongKong Special Administrative Region (SAR) passports
- Holders of British National Overseas (BNO) passports
- Holders of Macau-Portuguese passports
- Holders of Macau Special Administrative Region (SAR) passports

Important Note: Nationals who are subjects of deportation/blacklist orders of the Department and the Bureau of Immigration shall not be admitted to the Philippines.

Further inquiries may be addressed to the **Visa Division** (Telephone numbers: 834-4854; 834-4853 & 834-4961), **Department of Foreign Affairs, 2330 Roxas Boulevard, Pasay City**, or to **any Philippine Embassy or Consulate abroad**.

Registration

CENTER FOR ASIA PACIFIC WOMEN IN POLITICS (CAPWIP)

4229 Tomas Claudio Street Baclaran, Parañaque City, Philippines
Tel (632) 8516934; Tele Fax (632) 8522112; Mobile +639189403711
E-mail: trainings@capwip.org; mggr09@gmail.com;
mggrtraining09@capwip.org;
Web: www.capwip.org www.onlinewomeninpolitics.org

TRAINING NAME: Making Governance Gender Responsive (MGGR)

TRAINING DATE: July 23-30, 2009

FAMILY NAME:

FIRST NAME:

MIDDLE NAME:

SEX: () FEMALE () MALE

AGENCY/ ORGANIZATION

DESIGNATION/ POSITION

NATIONALITY

EDUCATIONAL BACKGROUND

TELEPHONE: WORK:

HOME:

MOBILE PHONE:

FAX: WORK:

HOME:

WHO IS FUNDING YOUR PARTICIPATION?

HOW DID YOU KNOW ABOUT THIS TRAINING?

**TRAININGS/COURSES ATTENDED RELATED TO GENDER AND GOVERNANCE
(name three most important to you, according to order)**

1.

2

3.

WHAT DO YOU EXPECT TO LEARN FROM THIS TRAINING? (name three, according to order of importance)

1.

2.

3.

SPECIAL DIET:

Accommodations Please check accommodations needed:

() Single Room accommodations () Twin Sharing accommodations

Please specify expected dates of arrival and departure from the Philippines (if available).

ARRIVAL DATE: TIME:

AIRLINE AND FLIGHT NUMBER:

DEPARTURE DATE: TIME:

AIRLINE AND FLIGHT NUMBER

CONFERENCE FEES SHOULD BE REMITTED TO:

Account Name: CAPWIP or Center for Asia-Pacific Women in Politics
Account Number: 0084046396
Account Type: US Dollar Savings Account
Bank's Name: Bank of the Philippine Islands
Bank's Address: Magallanes South Branch, Magallanes Village, Paseo de
Magallanes, Makati City, Philippines
Swift Code: BOIPHMM
Routing Number: 021000021

IMPORTANT NOTICE:

- PLEASE INFORM YOUR BANK THE NAME OF PARTICIPANT/S FOR WHOM MONEY IS BEING REMITTED.
- EMAIL OR FAX PROOF OF REMITTANCE TO CAPWIP.
- BRING COPY OF THE ORIGINAL REMITTANCE DOCUMENTS WITH YOU TO THE TRAINING.